

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
23 JUNE 2021

PRESENT: ROBIN FREDRICK, PRESIDENT
CINDY GARBER, VICE PRESIDENT
ROBERT TEICH, JR., SECRETARY
ALICE LEWIS
SARA PETTIT
JAMIE SEMANS

EXCUSED: ELAINE KUCHAR, TREASURER
CAROLE SCHAEFER

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, JODI FOX, KIMBERLY WHITE

Fredrick called the meeting to order at 7:07 p.m.

Approval of the Agenda: Garber moved to approve the agenda with the addition of item 10C (TCF Credit Card Administrator); seconded by Teich; motion carried.

Minutes: Pettit move to approve the minutes as presented; seconded by Semans; motion carried.

Citizen's Comments: None.

Financial Report: White noted that TLN was paid for the computer equipment purchased through the MMLC Technology Grant. The payments for Adaptive Technologies were for the network upgrades, and the payment to Garrett Schmidt was for help with library software installs. The TCF credit card payment was unusually high due to the need to replace Fox's computer as well as summer reading supplies. Teich moved to approve the financial report; seconded by Pettit; motion carried.

Director's Report: White reported that the MIOSHA Covid orders have been discontinued; our attorneys will provide more information later this week so the Covid Preparedness Plan may no longer be needed; more information should be available next month. About 100 children have registered for the summer reading program in Owosso; Durand's enrollment has been slower as has Owosso's adult bingo program. The lifting of the mask requirement seems to be bringing more people into the buildings. The computer upgrade project is progressing, and the new website is nearing launch. The Friends book sale was a success. New staff has been hired at both branches.

Correspondence: A letter from Mary Rice regarding SATA's payroll has been received. Fox will be training their new employee during June and July.

Publicity: White presented the sticker with the new logo. An ad will be put in the new county map.

Old Business:

None.

New Business:

COVID Preparedness Plan Update: Tabled until next month, if still relevant.

Proposal—Auto Renewals: Pettit moved to approve auto-renewals for items owned by SDL (not MeLCat items); seconded by Garber; motion carried

TCF Credit Card Administrator: White presented an authorization form to allow her to be an administrator on the TCF credit card accounts, replacing Flayer and Brunger. Teich moved to make White an administrator; seconded by Semans; motion carried.

Discussion:

July Board Meeting/Picnic Details: A sign up sheet for the picnic was distributed.

Reports, Announcements:

Board Vacancy—City of Owosso: Since Teich's term is ending, there will be a vacancy on the board for a city resident. Recommendations are welcome.

Citizen's Comments/Board Open Discussion: None.

Adjourn: Lewis moved to adjourn at 8:06 p.m.; seconded by Semans; motion carried.

Rob Teich
Board Secretary

Attachments:

Attachments to Original Only: Letter from Mary Rice