

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR VIRTUAL MEETING  
MINUTES  
28 APRIL 2021

PRESENT: ROBIN FREDRICK, PRESIDENT (City of Durand)  
CINDY GARBER, VICE PRESIDENT (Bennington Twp.)  
SARA PETTIT (City of Durand)  
ELAINE KUCHAR, TREASURER (Rush Twp.)  
JAMIE SEMANS (City of Owosso)

EXCUSED: ROBERT TEICH, JR., SECRETARY  
CAROLE SCHAEFER

ABSENT: ALICE LEWIS

STAFF PRESENT: MARGARET BENTLEY, NANCY FOLARON, JODI FOX,  
KIMBERLY WHITE, NATALIE YOUNG

Fredrick called the meeting to order at 7:13 p.m.

Approval of the Agenda: Kuchar moved to accept the agenda as presented; seconded by Pettit; motion carried.

Minutes: Kuchar moved to approve the minutes as written; seconded by Garber; motion carried.

Citizen's Comments: None.

Financial Report: White reported that spending is on track for the year. Garber requested clarification on the stipend paid to Fox and access to the BS&A software. Pettit moved to accept the financial report; seconded by Semans; motion carried.

Director's Report: In addition to her written report, White noted that she is in the process of moving and that a new logo has been finalized. May 26 will be Cindy Brunger's last day of work. Kuchar moved to accept the director's report; seconded by Jamie; motion carried.

Correspondence: None.

Publicity: Folaron noted that an ad has been placed in the Independent's Find It Guide highlighting the library's genealogy and local history collections. Another newsletter has also been e-mailed; the open rate is about 30%.

Old Business:

Network Upgrade: The City of Owosso recommended against sending out an RFP of this service. Pettit moved to forego the RFP process; seconded by Garber; motion carried unanimously by roll call vote. White will work on obtaining quotes from additional local vendors.

New Business:

Meeting Room Policy Draft: Pettit requested that reoccurring meetings be added to the application. White will make the necessary changes and bring the policy back to the board at the May meeting for approval.

Cindy Brunger Retirement: Kuchar moved to approve a gift of \$10 per year worked as a full time staff member to be paid from MMLC funds; seconded by Pettit; motion carried

(Yes—Pettit; Fredrick, Semans, Kuchar; No—Garber). Kuchar moved to allow Brunger to keep her library card after retirement; seconded by Jamie; motion carried (Yes—Pettit; Fredrick, Semans, Kuchar; No—Garber).

Discussion:

In Person Board Meetings: The newest update would allow a meeting to be held in an alternative location as long as it was in the district. Capacity and social distancing requirements would still need to be met, and a meeting would have to be cancelled if capacity limits would be exceeded; no one can be turned away. Consensus to continue to meet via Zoom in May and revisit the issue monthly.

Citizen's Comments/Board Open Discussion: None.

Reports, Announcements: None.

Adjourn: Semans moved to adjourn at 8:23 p.m.; seconded by Garber; motion carried.

Robert Teich, Jr.  
Secretary

Attachments:

Attachments to Original Only: