

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
24 SEPTEMBER 2025

PRESENT: LONA OLIVER, PRESIDENT  
DALE DEGARMO, VICE PRESIDENT  
MICHELLE COLLISON, SECRETARY  
LAURA SAYLES, TREASURER  
ELAINE KUCHAR  
JOE PERRI  
JAMIE SEMANS  
MICHAEL HOOD

EXCUSED:

ABSENT:

STAFF PRESENT: NANCY, FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Oliver called the meeting to order at 6:00 p.m.

Additions/Deletions/Approval of Agenda: Kuchar moved to approve the agenda with the addition of personnel handbook discussion under new business; seconded by Sayles; motion carried.

Approval of minutes from August Meeting and August Closed Session Minutes\*:

Collison moved to approve the minutes from the August meeting; seconded by Sayles; motion carried.

Sayles moved to approve the minutes from the August closed session; seconded by Semans; motion carried.

Citizen's Comments: None.

Financial Report: DeGarmo moved to approve the financial report; seconded by Collison; motion carried.

Submission of Bills for affirmation Sept ACH and Check Registers dated Sept 3, Sept 17 checks#21936-21964 (Treasurer)\*:

Collison moved to approve the submission of bills for affirmation; seconded by Kuchar; motion carried.

Director's Report: Submitted.

Committee Reports:

Policy Committee: Reviewed the personnel handbook, sick leave policy, and longevity policy. Drafts for each policy were passed out to board members.

Building Committee: The building committee will meet on Monday, October 6, at 6:00 p.m. at Owosso.

Friends of the Library Reports:

Owosso: The Owosso Friends will be volunteering as a service club for Curwood Festival and taking over the Curwood Duck Race to raise money for the Friends of the Owosso Library. Volunteers are welcome to join.

Durand: The Friends of the Durand Library will pay for landscaping in front of the library.

Correspondence: Passed around - email to Rep. Begole's office from Director Re: State Budget

Publicity: None.

Open Issues:

- Owosso Building

No further developments at this time. Will discuss in October.

- Director Evaluation

The director evaluation tool was sent out to all board members to review.

DeGarmo moved to approve the tool for the director evaluation; seconded by Semans; motion carried.

The evaluation will be reviewed by committee and will be discussed at the October board meeting.

New Business:

- Set Date for Budget Hearing

DeGarmo moved to approve the date of November 12 at 5:30 p.m. for the budget hearing; seconded by Collison; motion carried.

- Personnel Handbook Discussion

The personnel handbook was passed out to board members to review for the October meeting. Director would like the handbook to be ready to adopt by December 1.

Discussion/Announcements/Requests for Information: The Owosso library will be holding a screening of Young Frankenstein on October 25th at 7:00 p.m. Volunteers are welcome to help.

Adjourn: Collison moved to adjourn at 7:09 p.m.; seconded by Kuchar; motion carried.

Michelle Collison  
Board Secretary

Attachments:

Attachments to Original Only:

*Michelle Collison*