

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
25 OCTOBER 2023

PRESENT: ROBIN FREDRICK, VICE PRESIDENT
LONA OLIVER, SECRETARY
DALE DEGARMO
NICK BRUCKMAN
MICHELLE COLLISON

EXCUSED: SARA PETTIT, PRESIDENT
ELAINE KUCHAR, TREASURER

ABSENT: CINDY GARBER

STAFF PRESENT: NANCY FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Fredrick called the meeting to order at 6:18 p.m.

Additions/Deletions/Approval of Agenda: Bruckman moved to approve the agenda with the removal of resolution under new business; seconded by Collison; motion carried.

Approval of Minutes: Oliver moved to approve the minutes; seconded by DeGarmo; motion carried.

Consent Agenda

Oliver moved to approve the consent agenda; seconded by DeGarmo; motion carried.

1. September Financial Reports
2. Director's Report

Submission of Bills for affirmation October 3 and 17*

Collison moved to approve the submission of bills for affirmation; seconded by Oliver; motion carried.

Citizen's Comments: None.

Robin Fredrick

Correspondence: Sara Pettit has resigned from the Shiawassee District Library Board.

Publicity: Passed around.

Open Issues:

1. Durand Library Renovation: There is some difficulty getting the steel shelving in. The library renovation can not proceed without the shelving first. It is estimated that the installation will be in early January.
2. Board Orientation: Board members Collison and Bruckman will work together to set up a retreat. A new trustee handbook will be made for board members.

New Business:

- A. FY 2023/2024 Board Meeting Schedule*
 - a. Opening paragraph: change 2023 to 2024, change March date to March 20th, change to a comma after October date.

Bruckman moved to approve the 2023/2024 board meeting schedule with the applied changes, seconded by DeGarmo; motion carried.
- B. Holiday Schedule FY 2023/2024*

Oliver moved to approve the holiday closing schedule with the applied change of December 25th being Christmas; seconded by Bruckman; motion carried.
- C. Board Vacancy - City of Durand: With the leaving of board member Sara Pettit there is now a vacancy on the board. Kim and Nancy will work with the city to fill the vacancy as soon as possible.

Discussion: None.

Reports, Announcements: A training for trustees is coming up at Reese Unity District Library on November 2nd from 4-6pm for anyone interested. The session will review the Open Meetings Act as well as running a Library Board meeting while following parliamentary procedures.

Adjourn: DeGarmo moved to adjourn at 7:04 p.m.; seconded by Bruckman; motion carried.

Lona Oliver
Board Secretary

Attachments: