

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
20 NOVEMBER 2024

PRESENT: LONA OLIVER, PRESIDENT  
ROBIN FREDRICK, VICE PRESIDENT  
ELAINE KUCHAR, TREASURER  
MICHELLE COLLISON, SECRETARY  
DALE DEGARMO  
NICK BRUCKMAN  
LAURA SAYLES

EXCUSED: JOE PERRI

ABSENT:

STAFF PRESENT: KIMBERLY WHITE, NANCY FOLARON, MADISON KENNEDY

Oliver called the meeting to order at 6:20 p.m.

Additions/Deletions/Approval of Agenda: Bruckman moved to approve the agenda; seconded by Kuchar; motion carried.

Approval of minutes from Oct 23 regular meeting\*:

Bruckman moved to approve the minutes from the October 23rd meeting; seconded by Kuchar; motion carried.

Financial Report: Bruckman moved to approve the financial report; seconded by Collison; motion carried.

Submission of Bills for affirmation Oct 23-Nov 20 ACH, Check Registers Oct 31, Nov 12 (Treasurer)\*

Sayles moved to approve the submission of bills for affirmation; seconded by Collison; motion carried.

Director's Report: Submitted.

Committee Reports: Director evaluation committee: Collison, Kuchar, Oliver met to go over the evaluation requirements and will create a document to email to board members. In January they will meet again and move on to the next step.

Finance committee: The finance committee met to talk about the new wage schedule and budget adjustments.

Citizen's Comments: None.

Correspondence: None.

Publicity: Passed around.

Open Issues:

a. Durand Library Roof/Window Project

The Durand project is now in progress. The book return will be ordered.

b. New Minimum Wage/Paid Sick Leave Law

The new minimum wage and salary schedule was presented to the board. There is a \$1 increase for part time staff and a 2% increase for salary staff. This will become effective December 1st.

c. Director Evaluation

The director evaluation committee met to go over the requirements for the evaluation. They will email board members a document on the information.

New Business:

a. Adoption of 2024-2025 Budgets

Fredrick moved to adopt the General Fund budget; seconded by Sayles; motion carried.

Roll call:

OLIVER: Yes

FREDRICK: Yes

COLLISON: Yes

DEGARMO: Yes

BRUCKMAN: Yes

SAYLES: Yes

2024-2025 Thome fund Budget Bruckman moved to adopt the 2024-2025 Thome fund budget; seconded by Kuchar; motion carried.

Roll call:

OLIVER: Yes

FREDRICK: Yes

COLLISON: Yes

DEGARMO: Yes

BRUCKMAN: Yes

SAYLES: Yes

b. 2023-2024 Budget Amendments

Frederick moved to approve the 2023-2024 Budget Amendments; seconded by Bruckman; motion carried.

Roll call:

OLIVER: Yes

FREDRICK: Yes

COLLISON: Yes

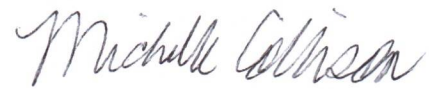
DEGARMO: Yes

BRUCKMAN: Yes

SAYLES: Yes

Discussion/Announcements/Requests for Information: White shared that the Thome fund needs to be moved to a different financial advisor. It was not created as a Municipal fund when it was set up.

Adjourn: Collison moved to adjourn at 7:29 p.m.; seconded by DeGarmo; motion carried.



Michelle Collison  
Board Secretary

Attachments:

Attachments to Original Only: