

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
26 JANUARY 2022

PRESENT:

ROBIN FREDRICK, PRESIDENT  
JAMIE SEMANS, SECRETARY  
ELAINE KUCHAR, TREASURER  
SARA PETTIT  
KATHY TEICH

EXCUSED:

CINDY GARBER, VICE-PRESIDENT  
CAROLE SCHAEFER

ABSENT:

STAFF PRESENT: KIMBERLY WHITE, NANCY FOLARON

Approval of Agenda: Motion by Kuchar; second by Pettit; to accept the agenda but remove adoption of the salary and wage schedule; motion carried.

Minutes: Motion by Pettit, second by Kuchar; to approve the minutes of the November 3, 2021 regular meeting, the November 30, 2021 special meeting, and the November 30, 2021 budget hearing; motion carried.

Public Comments: None.

Financials: White reported she is working closely with the new accounting firm. Budget is running as planned. Board members mentioned they find the reports more helpful.

Director's Report: White reported we received an ARPA technology grant to purchase Chromebooks, laptop, and other programming equipment. There is a job opening for a clerk at the Owosso branch. Abra Stewart was welcomed as a new clerk in Durand. The public restroom in Owosso has been remodeled. The Owosso elevator is out of service and might not be repairable.

Correspondence: A thank you note from local author Dr. Morovitz was passed around.

Publicity: An Instagram account ShiawasseeDL has been created.

Old Business:

Owosso Renovation Project: Finishes have been selected and furniture has been ordered. White will get bids from local carpet companies. She is expecting the project will be finished under budget. Expected start in early spring and will take about 2 weeks.

Durand Building Lease: Motion by Kuchar; support by Teich; to approve the lease as presented; motion approved unanimously by roll call vote. Motion by Semans; second by Pettit; to authorize White to sign the Durand lease; motion approved.

Master Plan for Owosso Library: White has met with the architect and plans are progressing. Merrit Cieslak will present proposed plan to the board in the spring of this year.

Proposal of Payment in lieu of Health Insurance for FT staff: Motion by Pettit; second by Semans; to offer \$1,500 per year to full time employees in lieu of taking health insurance; motion carried.

Owosso Air Conditioning project: Maurer Heating and Cooling has been awarded the contract by the City of Owosso. Installation is expected in March.

New Business:

Election of Board Officers: Motion by Semans; support by Pettit; to elect Fredrick as President, Pettit as Vice-President, Semans as Secretary, and Kuchar as Treasurer; motion approved.

Fredrick made the following committee appointments:

Millage: Pettit, Semans, Fredrick

Personnel: Semans, Fredrick, Teich

Finance: Garber, Kuchar, Pettit

Thome Funds: Robert Smith, Fredrick, Kuchar

Resolution 22-01 Official Depository: Motion by Kuchar; support by Teich; to approve Resolution 22-01 with Horizon Bank as the official depository; motion approved.

Resolution 22-02 Investment Depositories: Motion by Kuchar; second by Teich; to adopt resolution 22-02 with Lansing Auto Workers Federal Credit Union (LAFUCU), Horizon Bank, Citizens Bank, Portland Federal Credit Union (PFCU), and Edward Jones as designated investment depositories; motion approved.

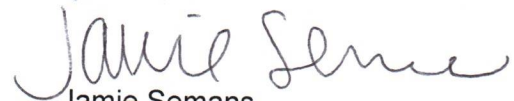
Resolution 22-03 Resolution to adopt official newspaper of record: Motion by Kuchar; support by Semans; to adopt resolution 22-03 designating the Argus-Press as the official newspaper of record; motion approved.

City of Owosso request for expungement of property from tax rolls: Motion by Pettit; second by Teich; to approve the request as presented; motion approved.

Discussion:

Announcements:

Adjourn: Motion by Teich to adjourn at 8:47 p.m.; second by Pettit; motion carried.

  
Jamie Semans  
Board Secretary

Attachments: