

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
23 FEBRUARY 2022

PRESENT: ROBIN FREDRICK, PRESIDENT  
SARA PETTIT, VICE PRESIDENT  
JAMIE SEMANS, SECRETARY  
ELAINE KUCHAR, TREASURER  
CINDY GARBER  
LONA OLIVER

EXCUSED: KATHY TEICH

ABSENT:

STAFF PRESENT: MARGARET BENTLEY, MADISON KENNEDY, KIMBERLY WHITE

Fredrick called the meeting to order at 7:02 p.m.

Approval of the Agenda: Kuchar moved to approve the agenda; seconded by Semans; motion carried.

Minutes: Kuchar moved to approve the minutes as presented; seconded by Pettit; motion carried.

Citizen's Comments: None.

Financial Report: Work is progressing on closing out the 2020-21 fiscal year. This must be completed before the current year's reports can be generated. Property tax revenue is coming in as expected; state aid and penal fines are expected to be as budgeted.

Director's Report: No questions on the written report.

Correspondence: None.

Publicity: Will be participating in the Bunny With the Money contest run by the *Argus-Press* which corresponds with National Library Week. Folaron will be working on profiles of the board members and staff for the newsletter and/or social media;

Old Business:

Owosso Renovation Project Update: Furniture and shelving has been ordered. Library Design is working with Owosso Carpet on carpet installation. Looking at last week of April and first week of May for installation. The A/C project is supposed to take place in March and may take up to 6 weeks. Kim met with the architect today about library expansion and accessibility; they are proposing adding on to the north side of the building and reconfiguring the parking. Tentative plans are being made to digitize materials on centennial farms in Shiawassee County.

Adoption of Salary and Wage Scale for December 1, 2021-November 30, 2022: Semans moved to adopt the salary and wage schedule for fiscal year 2021-22; seconded by Kuchar; motion carried.

New Business:

2022 Millage Renewal: Semans and White presented the discussions and recommendations of the committee in regard to the millage renewal. Semans moved to

approve a renewal of 1.21 mils plus the Headlee override; seconded by Garber; motion carried.

EAP Services Through MMLC: The Cooperative is offering an Employee Assistance Program to its members. Costs would be divided among the participating libraries based upon their number of employees. This would offer counseling on legal, financial, health related matters, etc. to both full and part time employees. Semans moved to work with the cooperative for a year of EAP services; seconded by Pettit; motion carried.


MERS Extra Payment: White will contact MERS about the amount needed to keep the plan fully funded.

Spring Board Retreat: White will send out a poll to determine the best date. Board members will spend time focusing on the millage, the library, and their responsibilities.

Discussion: None.

Reports, Announcements: None.

Adjourn: Kuchar moved to adjourn at 8:35; seconded by Pettit; motion carried.

  
Jamie Semans  
Board Secretary

Attachments:

Attachments to Original Only: Millage Committee Report