

SHIAWASSEE DISTRICT LIBRARY BOARD  
REGULAR MEETING  
MINUTES  
28 MAY 2025

PRESENT: LONA OLIVER, PRESIDENT  
DALE DEGARMO, VICE PRESIDENT  
MICHELLE COLLISON, SECRETARY  
ROBIN FREDRICK  
ELAINE KUCHAR  
NICK BRUCKMAN  
JOE PERRI

EXCUSED: LAURA SAYLES, TREASURER

ABSENT:

STAFF PRESENT: NANCY, FOLARON, KIMBERLY WHITE, MADISON KENNEDY

Oliver called the meeting to order at 5:59 p.m.

Additions/Deletions/Approval of Agenda: DeGarmo moved to approve the agenda as presented; seconded by Collison; motion carried.

Approval of minutes from April Regular Meeting\*:  
Kuchar moved to approve the minutes from the April meeting; seconded by Bruckman; motion carried.

Citizens' Comments: None.

FY 2023-24 Financial Audit - Randy Meder VMD & Associates\*: Randy Meder from VMD & Associates presented the finished audit to the board. The audit will be submitted to the State of Michigan.

DeGarmo moved to accept the submission of the FY 2023-24 financial audit prepared by VMD & Associates; seconded by Collison; motion carried.

Financial Report: Collision moved to approve the financial report; seconded by Bruckman; motion carried.

Submission of Bills for affirmation April/May ACH and Check Registers. checks# 21782-21825 (Treasurer)\*:

Fredrick moved to approve the submission of bills for affirmation; seconded by Kuchar; motion carried.

Director's Report: Submitted.

Committee Reports: None.

Friends of the Library Reports: The Durand friends of the library book sale was held during Railroad Days. Next book sale will be held later in the year during fall.

Owosso: The Owosso friends of the library book sale will be held Curwood weekend from 10-2. Donations are coming in each day. They are taking volunteers to set up and take down books.

Citizen's Comments: None.

Correspondence: None.

Publicity: Passed around.

Open Issues:

- Owosso Building

MCD Architects sent a report regarding the walkthrough at the new potential library property at 621 Oliver in Owosso. They wrote that the building would make a great spot for the library. They included site work, building improvements, and other costs in their letter for an estimated project total of \$3,950,000. Kim talked to the current owner of the building and he would lease it at \$10/sq feet, or sell for \$1.1 million. If this is something the board would like to pursue, a committee would need to be formed to go over funding for the project and legal advice.

Oliver made the motion to form a committee for the Owosso Building; seconded by Collison; motion carried.

New Business:

- Mid-year Budget Adjustments

**Revenue** add \$15,600

Donations- Durand from \$2000 to \$16,000

Reimbursements from \$4000 to \$5600

**Expenses** add \$15,600

Furniture & Equipment from \$10,000 to \$25,000

Miscellaneous from \$500 to \$1100

Note: Journal Entries will bring all line items within budget.

Tax revenue has not all come in yet and is significantly behind where it is normally at this time of year. Kim is following up with the County Treasurer and local municipalities if needed.

Penal fines may be lower than expected based on 1st quarter revenue. Will know better in August.

Collison moved to approve the mid-year budget adjustments as stated; seconded by Kuchar; motion carried.

Roll call:

OLIVER: Yes

DEGARMO: Yes

COLLISON: Yes

FREDRICK: Yes

KUCHAR: Yes

BRUCKMAN: Yes

PERRI: Yes

Discussion/Announcements/Requests for Information:

- Oliver proposed to hold the June meeting the week before June 25th. There will be a quorum for the June 25th date so the meeting will remain as scheduled.
- The Chamber of Commerce annual dinner is coming up on June 12th at the Z-Hall. The library will be participating in the table decorating by promoting summer reading. Kim is attending and any other board members are welcome to attend and must let Kim know.

Adjourn: Bruckman moved to adjourn at 7:54 p.m.; seconded by Collison; motion carried.



Michelle Collison  
Board Secretary

Attachments:

Attachments to Original Only: