

SHIAWASSEE DISTRICT LIBRARY BOARD
REGULAR MEETING
MINUTES
25 FEBRUARY 2026

PRESENT: LONA OLIVER, PRESIDENT
DALE DEGARMO, VICE PRESIDENT
MICHELLE COLLISON, SECRETARY
LAURA SAYLES, TREASURER
JAMIE SEMANS
MICHAEL HOOD

EXCUSED: JOE PERRI

ABSENT: ELAINE KUCHAR

STAFF PRESENT: KIMBERLY WHITE, MADISON KENNEDY

Oliver called the meeting to order at 6:01 p.m.

Additions/Deletions/Approval of Agenda: DeGarmo moved to approve the agenda as presented; seconded by Collison; motion carried.

Approval of minutes from January 28, 2026 Meeting*:

Collison moved to approve the minutes from the January meeting; seconded by Hood; motion carried.

Citizen's Comments: None.

Financial Report: DeGarmo moved to approve the January financial report; seconded by Sayles; motion carried.

Submission of Bills for affirmation Feb ACH and Check Registers dated Jan 28, Feb 4, Feb 17 checks 22120-22158 (Treasurer)*:

DeGarmo moved to approve the submission of bills for affirmation; seconded by Semans; motion carried.

Director's Report: Submitted.

Friends of the Library Reports:

Owosso: Met and discussed plans for selling raffle tickets for the Curwood Duck Race. They are still waiting for tickets to come in.

Durand: The Friends of the Library have started sponsoring one program a month at the Durand branch.

Correspondence: A press release was given to board members, which appeared as a letter to the editor of the Argus Press regarding the Oliver St. building in response to the article the Argus wrote about the library move.

Publicity: None.

Open Issues:

- Oliver St. Building Progress Update
 - Inspection
 - Special Land Use Application
 - Closing

The planning commission approved the Special Land Use application, and the library is closing on the purchase of the Oliver St. property on February 26, 2026. A walk-through inspection was conducted yesterday, on February 24, 2026.

- Townhall Meeting Proposals

DeGarmo moved to authorize the director to contract with one of the local communication firms up to \$9,000.00; seconded by Semans; motion carried

Roll call:

OLIVER: Yes.

DEGARMO: Yes.

COLLISON: Yes.

SAYLES: Yes.

SEMANS: Yes.

HOOD: Yes.

New Business:

- Oliver St. Garage Agreement

Collision moved to authorize the director to sign the Oliver St. garage agreement; seconded by Hood; motion carried.

- Code of Conduct

DeGarmo moved to approve the new Code of Conduct document draft; seconded by Sayles; motion carried.

- Strategic Planning

A document with questions regarding the reality-perception gap in the library was passed out to board members to fillout and return to the Director as soon as possible.

- Proposal to change future board meeting dates/time from 4th Wednesday at 6:00 pm to 4th Monday at 5:30 pm

Oliver moved to change future board meeting dates/time from the 4th Wednesday at 6:00 pm to the 4th Monday at 5:30 pm, except for May being the 3rd Monday at 5:30 pm; seconded by DeGarmo; motion carried.

Discussion/Announcements/Requests for Information: None.

Adjourn: DeGarmo moved to adjourn at 7:41 p.m.; seconded by Collison; motion carried.



Michelle Collison
Board Secretary

Attachments:

Attachments to Original Only: